



NCL Careers Service Newsletter!

-January 2023-

The Careers Service is here to help our vaccination staff and volunteers find permanent careers in the NHS and Social Care.

To new beginnings...

Welcome to the new year. January is often a time of planning for the year ahead, of change and new starts. If you're thinking of a new job or a career change please get in contact, let us have a chat and help advise you further.

Oh and of course, welcome to the new look of our monthly newsletter!



NEED HELP WITH APPLICATION AND INTERVIEW PREP? BOOK INTO OUR WORKSHOPS:

Friday— weekly	9:30am - 10:00am	Remote Application Workshop (register here!) Join our Careers Advisors for advice on how to improve your NHS application and you'll also have the opportunity to ask them questions about your own application.
Friday— Weekly	10:00 - 10:30am	Remote Interview Workshop (register here!) Join our Careers Advisors for interview tips and example questions, and the opportunity to ask them questions about how to prepare for an interview.

BOOK REMOTE APPOINTMENTS WITH OUR CAREERS ADVISOR



Book a Careers Advice session with....

[Moneeba](#)

WE WOULD LOVE TO HEAR FROM YOU



Please complete our survey if you have not already done so.

Share your experience with us and let us know how we can help you.

[CLICK HERE](#)





Jobs Board



Full Time Current Opportunities

<p><u>Play Worker</u> Band 3 Closing: 30 Jan 2023</p>	<p><u>Service Coordinator</u> Band 4 Closing: 25 Jan 2023</p>	<p><u>Outpatient and Radiology Patient Navigator x2</u> Band 5 Closing: 1 Feb 2023</p>	<p><u>Transformation Project Support/Junior Project Manager</u> Band 5 Closing: 29 Jan 2023</p>
<p><u>Contracts & Invoicing Manager</u> Band 5 Closing: 31 Jan 2023</p>	<p><u>Emergency Department Administrator</u> Band 3 Closing: 30 Jan 2023</p>	<p><u>Mental Health Support Worker</u> Band 3 Closing: 9 Feb</p>	<p><u>Service Manager - AAU</u> Band 7 Closing: 27 Jan 2023</p>
<p><u>Challenges & Community Fundraising Officer</u> Band 4 Closing: 29 Jan 2023</p>	<p><u>Ophthalmic Technician</u> Band 3 Closing: 29 Jan 2023</p>	<p><u>Rotational Physiotherapy Assistant</u> Band 3 Closing: 31 Jan 2023</p>	
<p><u>Project Support Officer</u> Band 5 Closing: 31 Jan 2023</p>	<p><u>Ambulance Care Assistant</u> Band 3 Closing: 27 Jan</p>	<p><u>Health Care Support Worker</u> Band 3 Closing: 23 Jan 2023</p>	<p><u>Deputy Service Manager</u> Band 6 Closing: 9th Feb 2023</p>

Part Time Current Opportunities

<p><u>Assistant Patient Administrator</u> Band 2 Closing 22 Jan 2023</p>	<p><u>Diet Aide for Special Feed Unit</u> Band 3 Closing: 27 Jan 2023</p>	<p><u>Medical Secretary</u> Band 4 Closing 26 Jan 2023</p>	<p><u>NHS 111 Call Handler - Barking (Evenings & weekends)</u> Band 3 Closing: 1 Feb 2023</p>
<p><u>NWL ICS Programme Delivery Manager</u> Band 8a Closing: 23 Jan 2023</p>	<p><u>Dental Administrator & Referral Management Assistant</u> Band 3 Closing: 20 Jan 2023</p>	<p><u>Ophthalmic Technician</u> Band 3 Closing: 27 Jan 2023</p>	<p><u>Peer Support Worker</u> Band 4 Closing; 30 Jan 2023</p>



Apprenticeship Opportunities

[Apprentice Receptionist/
Healthcare Support
Worker](#)

Closing: 22 Jan 2023

[Clinical Associate
Psychologist Apprentice](#)

Closing: 31 Jan 2023

[Apprenticeships and
Academy Development
Officer](#)

Closing: 31 Jan 2023

[Outpatient Dispensary
Healthcare Assistant](#)

Closing: 24 Jan 2023

[HR & Recruitment
Administration Apprentice](#)

Closing: 24 Jan 2023

[Apprentice
Outpatient Receptionist](#)

Closing: 22 Jan 2023

TIP OF THE MONTH!

Often finding the 'perfect job' can be quite daunting, there's too much choice and where do you even begin?
Grab a pen & paper, a warm cup of tea and let's reflect together ...

1. What are my career goals? *Write down a list of your short term and long term goals.*
2. What aspects do I like or dislike in a job? *This helps you understand your work self better*
3. What is holding me back? *Is this qualifications, other commitments or confidence*
4. What do I feel I do well? *For example you may find you are great at leading*
5. What am I most proud of in my working life? *Something you may have achieved or learned*
6. What steps can I take next to help me achieve my career goals?

If you would like to complete this exercise with our Careers Advisors—Please book in :)



Enfield Community Services Recruitment Day



- Saturday 28th Jan
- 10am – 4pm
- Administrators, Nurses, Therapists
- Able to speak directly to staff members who will provide details of the service and roles available.

- * You may also be offered an interview on the day if you are currently looking for an opportunity.
- * [CLICK HERE](#) for more information!

Contact us nlphc.careersadvice@nhs.net or [07929 669790](tel:07929669790)





Spotlight on ...

Our "Spotlight on..." section has featured an interview each week with a different member of NHS or Social Care staff where you read about their career journey and the variety of roles available! Looking back, here are some of the careers that were featured:

- Business Support and Data Analyst
- Senior Biomedical Scientist
- Induction & Core Skills Manager
- Apprentice: Manual Handling Officer
- Business Support Manager
- Midwife & Clinical Site Manager
- Admin Coordinator
- Radiographer
- Nursing Student
- Healthcare Assistant
- Psychological wellbeing practitioner

Thank you to those of you who worked on the Vaccination Programme and featured in our newsletter to showcase your new roles.

If you would like to feature in upcoming newsletters, please let us know by emailing us on

nlphc.careersadvice@nhs.net

